



SEVEN ISLANDS SHIPPING LIMITED

Annual Action Plan

Details of Corporate Social Responsibility projects approved for Financial Year 2023-24

Seven Islands Shipping Limited (“the Company”) has always been committed to cause of social service and has consistently looking to divert part of its resources and activities towards social cause so that it positively benefits the society at large. Care for the society has been an intrinsic value for the Company. The Company believes that every human being needs to be engaged productively for accomplishment of his/her personal, social, spiritual and professional goals. To nurture this, the society needs institution that equip individuals with relevant knowledge, appropriate skills and right attitude and values.

The Corporate Social Responsibility (“CSR”) activities of the Company mainly focuses on three thrust areas in which CSR activities are planned

- (a) Education and knowledge enhancement,
- (b) Community Healthcare, Sanitation and Hygiene, and
- (c) Social Welfare of the community at large.

The Company has formulated this Annual Action Plan for undertaking CSR activities during the financial year 2023-24 pursuant to provisions of Section 135 of the Companies Act, 2013 read with the Companies (Corporate Social Responsibility Policy) Rules, 2014 as notified by the Ministry of Corporate Affairs, Government of India, as amended from time to time, and the Corporate Social Responsibility Policy of the Company, which sets the target to make the contribution in areas or subjects, specified in the Company’s Corporate Social Responsibility Policy read with Schedule VII of the Act.

The list of CSR projects or programmes

The Company may select any area/sector/activity or head of activities, as may be specified in Schedule VII to the Companies Act, 2013 including any amendments or modifications as may be introduced from time to time.

An illustrative list of such projects or programmes is enclosed to this Annual Action Plan as ‘Annexure A’.

CSR Management

The company operates the 3 tier system of CSR management :

- 1) The Management Sustainable Committee (MSC),
- 2) The Corporate Social Responsibility Committee of the Board and
- 3) The Board of Directors.

The MSC will recommend and discuss any project with the Chairman of the CSR Committee or the Chairman and Managing Director of the Company before executing it.

Project selection

The preliminary selection of projects shall be recommended to the Chairman of the CSR Committee or the Chairman and Managing Director of the Company by the MSC.

The MSC shall regularly identify and review the progress of projects, payment status and suggest recommendation/rejection of new applications as presented to them, based on budget availability.



Manner of execution (Direct or through Implementing Agency)

The CSR activities as specified in Corporate Social Responsibility policy of the Company or in Schedule VII of the Companies Act, 2013 shall be executed directly by the Company or through any implementing agency (a registered trust/society or Section 8 company) duly registered under Section 12A & 80G of Income Tax Act, 1961 and having CSR-1 Registration Number

Implementation Schedule including details on funds utilization

(A) Modalities of utilization of funds

1. The CSR budget will be fixed in accordance with the provisions of the Companies Act, 2013 and Rules framed thereunder and the CSR Guidelines.
2. The budget will not be less than 2% of the average net profits of the company during the three immediately preceding financial years.
3. The CSR budget will be spent on CSR activities which will be pre-approved by the Chairman of the CSR Committee or the Chairman and Managing Director of the Company based on the recommendation of the MSC.
4. Quantum of funds to be utilized for a project/program may be decided by the Chairman of the Corporate Social Responsibility Committee, Chairman and Managing Director in consultation with the Chief Financial Officer of the Company.
5. For some projects or programs, the Company may make contribution to the implementing agencies for incurring the expenses for fulfilment of the project while for few projects, the Company directly disburses makes payment to the beneficiaries.
6. The Company shall collect all the required documents/information from the implementing agencies.

(B) Project Implementation Schedule

1. All the CSR projects will be implemented as per the scheduled timeline and shall be completed on or before March 31, 2023.
2. Duration for CSR projects/initiatives shall be limited up to the same financial year to which the action plan pertains and if required, annually renewed on the basis of the project performance.

Site visits

The members of the MSC or any employee of the Company authorized by the Chairman and Managing Director may visit each project activity/site prior to commencement, during execution and upon completion, depending upon the life of the project. The MSC may also participate in external activities like baseline survey and impact assessment activities for meaningful contribution. Participation by the officers and employees will also be ensured in the CSR activities.

Monitoring and Reporting Mechanism

1. The Monitoring Mechanism of each project will differ on the basis of the nature of the project. All the projects will be monitored & evaluated as per the objectives & deliverables set for respective projects.
2. Monitoring may be done basis the periodic reports and utilisation certificates received from Implementing Agencies or by obtaining Annual Report of Implementing Agency/ies on the Project/Programmes undertaken during the year.



3. If required, the Company will also monitor project implementation on periodic basis via field visits or review calls, as the case maybe.

Impact Assessment

If applicable, Impact Assessment will be carried out 1 year after the date of completion of project.

The expenditure towards the Impact Assessment shall not exceed five percent of the total CSR expenditure for the financial year or fifty lakh rupees, whichever is less.

Administrative Overheads

5% will be earmarked towards Administrative Overheads, as per rule, which will include the salary, expenditure on training and Travel by the employees of the Company for CSR purposes.

Unspent Amount

1. Any amount remaining unspent as on March 31, 2023, under Section 135(5) of the Act, unless it relates to an ongoing project, shall be transferred to a Fund specified in Schedule VII, within a period of six months of the expiry of the financial year.
2. Any amount remaining unspent as on March 31, 2023, under Section 135(6) of the Act, if it relates to an ongoing project, shall be transferred by the Company to a special bank account opened in any scheduled bank to be called the 'Unspent Corporate Social Responsibility Account' within a period of 30 days of the expiry of the financial year.

General Notes

1. This Annual Action Plan is recommended by the CSR committee and approved by the Board of Directors of Company in their meetings held on September 26, 2023.
2. The Board hereby reserves all rights to alter and modify the given plan at any time, as per the recommendation of its CSR Committee.
3. Where any project becomes unfeasible for any reason then the Company may drop the said project.



'Annexure A'

Illustrative list of projects or programmes to be undertaken by the Company

Healthcare:

1. Contribution towards promotion of Healthcare including Preventive Healthcare;
2. Community and Public Health projects including Preventive and Public Healthcare Initiatives;
3. Construction of infrastructure such as hospital blocks, equipment and labs;
4. Partnerships with medical centers and hospitals for various programs;
5. Provide quality medical treatment to the underprivileged;
6. Programs targeting healthcare, livelihood and support.

Education:

1. Implement online and offline education;
2. Scholarship and Education Support;
3. School Education Improvement Programme;
4. Infrastructure Development for schools, anganwadis or any other educational institutes such as classrooms, labs, libraries, etc;
5. Other Initiatives including Vocational Skilling, Programme Partnerships;
6. Quality education including scholarships, mid-day meals and direct school fees;
7. Empowerment of underprivileged children, youth and women through Education.

Rural Development

1. Contribution towards improvement of public infrastructure;
2. Contribution towards Promoting innovation and initiatives for development of rural areas;
3. Contribution towards projects covering environment sustainability, ecological balance, animal welfare, agro forestry and conservation of natural resources;
4. Development of villages and rural areas.

Promotion of Sports:

1. Promotion of nationally recognized sports;
2. Create high-impact sports partnerships.

Women Empowerment

1. Promoting Gender equality and Women Empowerment;
2. Empowerment of Women by setting up hostels for women and other means;
3. Construction of infrastructure such as girls' hostels, maternity hospitals.

Environmental Sustainability

1. Ensuring environmental sustainability through plantation of trees in rural and urban areas;
2. Ensuring environmental sustainability by conservation of natural resources and maintaining quality of soil, air and water;
3. Protecting the environment including GHG emissions, water management and waste reduction contributing to climate change mitigation.

Protecting Art, Culture and Heritage

1. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art;
2. Promotion and development of traditional art and handicrafts;
3. Grants for performing arts – online and offline;



4. Livelihood of artists;
5. Documentation of art forms.

Seven Islands Shipping Limited may also

1. support relief efforts to communities at the time of natural and man-made disasters; and
2. undertake any project/programme fallin under Schedule VII of the Companies Act, 2013.